

## Diocesan Advisory Committee for the Care of Churches

10.00am, Monday 16<sup>th</sup> September 2024, [Church House, Oxford](#)

### MINUTES

#### Welcome and Apologies

**Attendance:** Ms Abigail Lloyd (Chair) Ven David Tyler Archdeacon of Dorchester (Vice Chair), Jon Avent, Mr Alex Wenham, Mr Nick Wright, Freya Morris, Mr Julian Munby, John Pritchard, Dr Dan Miles, Mrs Sarah Tattersall, Mr Bryan Martin, Mr Peter Preston, Mr James Mackintosh, Prof John Missenden, The Revd Preb Jane Haslam, Mr Mike Holms, The Revd Stephen Pullin, The Revd Deiniol Heywood, Lynn Mathias, The Revd Professor Diarmaid Maculloch, Esther Robinson-Wild, Dr Nicola Coldstream

**Observers:** Mrs Sophie Hammond, Mrs Emily Jackson, Ms Liz Kitch, Mrs Hannah Robertson, Ms Jennie Schillig, Mr Oliver Mitchell, Hannah Mann, Suzannah Meade

**Apologies received from:** The Revd Cannon Val Plumb, Ms Charlotte Robinson, The Revd Professor William Whyte, The Revd Katie Tupling, The Revd Cannon Dr Peter Groves, Dr Martin Bridge, Mr Philip Wharton, Mr Andy Thearle, Dr Louise Durning, the Ven Jonathan Chaffey, Ms Joyce Christie, Rachel Fletcher

1	<b>Minutes of meeting held on 15<sup>th</sup> July 2024</b>	Chair	Attached
2	<b>Declarations of interest</b> Mr Peter Preston - Reading St Barnabas	Chair	
3	<b>Correspondence, policy and other matters for consideration</b>		
	<b>Request for consideration of a five-year rule for internal memorials/plaques:</b> a recommendation to the Chancellor for the adoption of a rule whereby five years must have elapsed since the death of the person to be commemorated	Ven. D Tyler	
	Discussion re manufactured stone slates	JS	
	Adderbury judgement	LK	
	<b>Applications submitted to DAC since the last agenda</b>	Chair	
	<b>Casework - For discussion</b>		
	Reading, St Barnabas	EJ	
	Shellingford, St Faith	JS	
	Henley, Holy Trinity	EJ	
	<b>Casework - For ratification of officer recommendation</b>		
	Theale, Holy Trinity	SH	
	Watlington, St Leonard	OM	
	Oxford, St Margaret	JS	
	<b>Pre - application and technical site visits to note</b>	Chair	

	<b>List Bs and NOAs issued under subcommittee and delegated authority since last meeting</b>	Chair	
	<b>Completed project feedback</b>		
	Lincoln College Library	JS	
	Headington Quarry Holy Trinity	LK	
	Fawley, St Mary the Virgin	LK	
	Langford, St Matthew	HR	

**Dates of future meetings:**

- Monday 11<sup>th</sup> November 2024 Christ Church, Research Centre
- Monday 20<sup>th</sup> January 2025 Christ Church, Research Centre
- Monday 10<sup>th</sup> March 2025 Christ Church, Research Centre

3

**Correspondence, policy and other matters for consideration**

**Request for consideration of a five-year rule for internal memorials/plaques:**

The DAC supported making a recommendation to the Chancellor for the adoption of a guide whereby five years should usually have elapsed since the death of the person to be commemorated. The committee suggested that it was important to make it clear that the exceptionality test would still need to be met before a memorial could be placed in the church, and that any guideline must make allowances to accommodate exceptional circumstances.

**Artificial stone slates:**

The committee decided that, in accordance with guidance from Historic England, the DAC would not support the use of the artificial stone slates to replace existing stone slate roof coverings. It was agreed that their use should be considered wholly exceptional notwithstanding historic precedents. Planning consent for change of materials to artificial slates would be required and would be unlikely to be forthcoming from any of the local planning authorities in the diocese. The Church Buildings team are to draft a short guidance note for parishes confirming the DAC's views.

**Adderbury, St Mary - Application to vary a faculty for the installation of electric heating to substitute near infrared Couronne chandeliers in place of far infrared Halo chandeliers**

The Chancellor's judgment in respect of the request for a variation was discussed by the DAC. The judgment makes several important points of case law both in respect of far vs near infrared heating but also on the faculty process. In particular, the question of whether it would be appropriate for the consistory court to respond to an application to amend a faculty such that consent would be given for proposals which were originally abandoned when they did not receive the support of the DAC or the statutory consultees. The Chancellor also drew attention to the Judgement *Re St John the Baptist, Cononley with Bradley* [2020] ECC Lee 1 in the Diocese of Leeds, in which the Chancellor Hill QC commented that:

*A faculty is table d'hote not a la carte. Permission is given for a suite of works to be implemented holistically not on a pick and mix basis.*

The Chancellor received representations from the PCC, the Archdeacon, the Head of Church Buildings and the SCBO and made an unannounced visit to the church. In his judgment the Chancellor agreed with the DAC that

both the design and the appearance of the Couronne chandeliers are inferior to the Halo chandeliers and that their red glow would detract from the appearance and significance of the church building. He disagreed with the parish's assessment of moderate to low significance ascribed to the nave and aisles. On the matter of aesthetics, he considered that the expert opinions of the DAC, the amenity bodies and other statutory consultees carried more weight than the views of worshippers at and visitors to churches in which the near infrared Couronne's have been installed.

FJR 20.3(1) provides for a faculty to be amended if it appears to the court that it is just and expedient to do so. The Chancellor considers that expediency and justice are cumulative, and not alternative, requirements. One test of whether an amendment would be just is the probability of the change raising objections, distinct from those that might have arisen from the original proposal. He also considered it inappropriate to allow a variation which would not have been approved had it been proposed as part of the original petition. The Chancellor also considers that an application to vary a faculty based on funding difficulties requires particular scrutiny from the court as a parish should not embark on consent for a scheme which they cannot afford.

In this case, the Chancellor found that it was neither expedient nor just to vary the existing faculty. In the matter of expedience, he did not consider that spending an additional £40,000 to obtain a chandelier that was possibly better looking with no glow was a responsible use of the money entrusted to the PCC and for this reason it would not be expedient to authorize a variation to the existing faculty.

Even had it been expedient to authorize a variation, the Chancellor did not consider it just to do so:

- The variation would deny those who might wish to make representations against this course the opportunity of doing so.
- The variation would affect the character of the Grade I listed church.
- The variation is a sufficient departure from the existing proposal to warrant the submission of a new faculty.
- It would be inappropriate, verging on an abuse of process, to allow a variation to something which would have been the subject of a Not Recommend NOA.
- The PCC should not have embarked on the original proposals if there was any doubt in their ability to fund them.
- To permit this variation might encourage other parishes to apply for faculty approval of one type of heating only to revert to a form, by way of variation, which the DAC did not consider appropriate.

Finally, the Chancellor laid down a marker for the future that those parishes who pursue unmeritorious applications for the variation of a faculty may be liable for the Chancellor's statutory fees.

4	<b>Applications submitted to DAC since the last agenda</b>
---	--

	List B (DAC)	List B (Arch)	Faculty DA	Faculty Minor	Faculty Major	Interim/PP/ Variation	Early stage Enquiry	Resolving Provisos	<b>Total</b>
Jun 24	22	14	6	21	9	7	20	0	<b>99</b>
Jul 24	20	12	8	21	10	8	27	2	<b>108</b>

	Quinquennial Inspection Reports reviewed by Church Buildings Officers
Jun 24	0
Jul 24	2

5	<b>Casework - For Discussion</b>
---	----------------------------------

### READING: St Barnabas

Application ref: <a href="#">2024-101480</a>	Archdeaconry: Berkshire	Listing: Unlisted	EJ
<b>Proposals:</b>	Reordering to include removal of pews and introduction of chairs, partial replacement of floor, redecorating, replacement lighting, and new heating installation		
<b>Project architect:</b>	N/A		
<b>Statutory consultees:</b>	The 20 <sup>th</sup> Century Society (Not statutory but will be consulted)		
<b>Site visit attendees:</b>	Prof John Missenden		
<b>Date of visit:</b>	6 <sup>th</sup> August 2024		

#### Previous Minute:

None

#### September 2024 Minute:

Peter Preston made a declaration of interest as the discussion began as he is currently tendering for the role of Quinquennial Inspector at this church, he subsequently left the room.

The DAC discussed the variation between the recommendations of the 2023 Energy Audit Report and the parishes preferred solution. The Energy Audit recommended that installation of an air-to-air heat pump would be the most appropriate and cost-effective solution for this building and the parish appears to have dismissed this option without investigating it thoroughly. It was agreed that the report should be amended to reflect this and to request that the parish explore the air-to-air heat pump in detail before coming back to the DAC with their proposal.

It was agreed to ratify the site visit report with the amendments to be approved by the sub-committee. The parish are to be encouraged to look at an air-to-air solution as an option and to appoint a suitably qualified professional to specify and clarify the scope of work. The report also recommends that the parish provide a Statement of Significance.

### SHELLINGFORD: St Faith

Application ref: <a href="#">2022-078133</a>	Archdeaconry: Dorchester	Listing: <a href="#">Grade I</a>	JS
<b>Proposals:</b>	Replacement of existing vestry to provide WC facilities with servery at west end of nave		
<b>Project architect:</b>	Sarah Mitchell-Dolby, Acanthus Clews		
<b>Statutory consultees:</b>	CBC, HE, SPAB, HBAP, 20thC Society, LPA		
<b>Site visit attendees:</b>	The Ven David Tyler, Mr John Radice, Mr Julian Munby, Ms Abigail Lloyd, Ms Sophie Hammond, Ms Jennie Schillig		
<b>Date of visit:</b>	6 October 2022		

**Previous Minute: November 2022**

The DAC resolved to encourage the parish to continue to develop Options 1A and 5 from the feasibility in line with the advice given in the site visit report. The parish are proposing to break the project into two phases to allow basic facilities to be introduced while funds are raised for the larger project. The first phase would introduce a servery and storage at the west end of the nave with a WC in the churchyard. This would be followed by a second phase which would see replacement of the 20<sup>th</sup> C vestry extension with a larger extension housing a vestry, WC, plant room and storage.

**September 2024 Minute:**

The parish have continued to develop proposals for replacing the 20<sup>th</sup> C vestry extension with a larger vestry incorporating a Vestry, WC, storage and plant room in the hope of carrying out the full project in one phase. A positive pre-application response to three initial design proposals has been received from Vale of White Horse District Council.

The DAC discussed the following three options:

1. Option 2A is for an extension clad with horizontal boarded north and south elevations above a stone plinth under a shallow pitched slate roof. The gable ends would be stone clad with stone copings. The vestry window would be reused in the east elevation of the new vestry.
2. Option 3A, the parish's preferred option, is for an extension with vertical timber cladding above a stone plinth under a flat standing seam sheet metal roof. An inset seat would be incorporated in the north elevation of the new vestry. Tall narrow windows are included in the east, north and west elevations to provide natural daylight to the interior spaces.
3. Option 4A is similar to option 3A but with rendered elevations above the stone plinth. The fenestration is different with a window of three narrow lights to the east elevation and one of two narrow lights to the north elevation.

All options connect the new extension to the north door of the nave via a short glazed link with a flat glazed roof with a door at the west end. The glazing is intended to provide better access to views of the Romanesque north door surround both inside and outside the link.

The DAC commented that either a pitched or flat roof version approach could be valid and that it is the detail of the design which would determine whether a modern extension could work in the context of the highly significant C12 church. The new extension should respond to and compliment the rectilinear proportions of the host building. The committee acknowledged that a pitched roof had advantages in terms of maintenance, however, the pitch shown in Option 2A does not reference the pitch of the roofs of the host building and is therefore at odds with it. The committee suggested that if a pitch roof is proposed it should either be steeper or shallower and set behind a parapet with stronger architectural detailing. The committee also commented that the proposed design for the flat roofs to Options 3A and 4A could be more definite and less apologetic. In respect of the glazed link, the committee wondered whether a solid roof would be preferable and easier to maintain than the proposed glazed link.

In respect of the proposed fenestration, the DAC preferred the tall narrow windows of Option 3A to the wider windows shown in Option 4A. The committee advised that overly large, blocky windows should be avoided. The committee preferred either a rendered or vertical boarded finish for the extension. The church is built of stone which has withstood the test of time for centuries. This should be carefully considered in the choice of external cladding materials for the new extension. While timber is considered an acceptable option, the parish should satisfy themselves that the timber chosen will be robust and weather well.

<b>HENLEY: Holy Trinity</b>			
Application ref: <a href="#">2024-100364</a>	Archdeaconry: Dorchester	Listing: <a href="#">Grade II</a>	EJ
<b>Proposals:</b>	Internal reordering		
<b>Project architect:</b>	Henry Sanders, Hestia Architects		
<b>Statutory consultees:</b>	The Victorian Society, LPA		
<b>Site visit attendees:</b>	Mrs Emily Jackson (CBO), Ms Jennie Schillig (SCBO), The Ven David Tyler, Mr John Pritchard, Mr John Radice, Mr Philip Wharton		
<b>Date of visit:</b>	9 July 2024		
<b>Previous Minute:</b>	None		
<b>September 2024 Minute:</b>	The DAC discussed the proposals and agreed that these are ambitious plans. The DAC agreed to ratify the report with amendments included to acknowledge the revised options appraisal and to reinforce the importance of the long view towards the Chancel. The sub-committee are to agree the amendments to the final report before issue to the parish.		

6	<b>Casework - For ratification of officer recommendation</b>
---	--

<b>THEALE: Holy Trinity</b>			
Application Ref <a href="#">2022-078169</a>	Archdeaconry: Berkshire	<a href="#">Grade I Listed</a>	SH
<b>Proposals:</b>	Internal reordering and provision of external level access		
<b>Project architect:</b>	Christian Randall		
<b>Statutory consultees:</b>	Historic England, The Victorian Society, The Georgian Group, CBC, LPA.		
<b>Site visit attendees:</b>	Mrs Helen Ensor, The Rev Liz Jackson, Ms Charlotte Robinson (Mr John Pritchard and Mr Peter Preston were added to the subcommittee after the visit)		
<b>Date of visit:</b>	February 2023		
<b>Jan 2024 Minute:</b>	<p>The DAC acknowledged the laudable growth and thriving mission taking place in this parish, and commended the spirit of compromise with which the PCC arrived at its latest proposals. However, discussion of the plans was complex and it was considered that more work needs to be done to get the scheme to a point where the DAC can agree to it in its entirety.</p> <p>The revised proposals involved:</p> <ul style="list-style-type: none"> <li>• Removal of five pews (the westernmost four from the main block plus one from the west end) and making a further four pews moveable. This would retain seventeen of twenty-two (total) pews, plus the two frontals, with thirteen pews left en bloc without any alteration.</li> <li>• Rather than lowering the floor and disturbing the pews and platforms where these are to be retained, the floor will be raised in line with the pew platforms, with the ramped access finishing at this higher level. This will allow much-needed step-free access to the seating but will also mean the majority of the pews are not touched. The raised floor in the central aisle will be red and black quarry tiles, replicating what is there now.</li> </ul>		

The committee was content to agree to the principle of removing the five pews proposed provided they are to be retained on site, in a location to be agreed. It was, however, considered essential to have sight of the spatial audit which the DAC requested in July, to be assured that the current proposals would meet the church's needs sufficiently and ensure the balance between the creation of free space and retaining a meaningful number of pews. Without the spatial audit, the committee would not be sufficiently informed to advise on the principle and number of moveable pews. On the question of moveable pews, there were concerns about 1) the practical feasibility of this, and 2) whether doing so would be worth the trouble and expense given the limited extra space afforded either by moving them eastward or against the walls of the free area (this is also something a spatial audit will help determine).

In terms of the viability of pew adaption, it was cautioned that they will be very heavy and cumbersome and would require the highest quality joinery additions in terms of making new ends and ensuring their stability once they are detached from the wall panelling and platforms. It was considered that any adaption of the pews must also involve the most discreet of mechanisms, i.e. retractable hydraulic casters or similar, all of which is bound to add to the cost of the work. Concerns were also voiced that the condition of the moveable pews would inevitably deteriorate through wear and tear from regular movement. The DAC is, however, content for one of the pews from those agreed to be removed to be trialled for adaption, prior to considering the making moveable of the additional pews, to ascertain how successful this is. It was accepted that the westernmost pew has already been compromised by adaption for the AV equipment and its fairly poor existing condition and so would not be the ideal pew for the trial adaption.

The DAC, while not discounting the proposal concerning the floor levels, considered that it was by no means certain that raising up the floor in line with the narthex, pew platforms and chancel step made the most sense, either practically or financially. The committee advised that more work was needed to be done in terms of detailed design, ascertaining the impact on the existing set-up (including the west door, chancel step, vestry access, pulpit) before this could be agreed. Aside from the visual changes, there could be structural implications of cutting down the doors, if the floor levels were to be raised, which would need to be investigated.

It was understood that the main reasons for raising the floor are:

1. It wouldn't be necessary to lower the nave pew platforms and narthex floor.
2. There would be no need to deal with the gap at the bottom of the nave wall panelling where it meets the platform.
3. It would provide level access into the pews.

In order to achieve this, the following would be needed:

- Raising the aisle floor, fitting replica tiles over the existing (and possibly lifting and relaying the decorative area of tiling by the font)
- Partially obscuring the outer narthex column plinths
- Detailing a new step down to the Vestry (which could be a trip hazard on account if it has a different going to the rest).
- Detailing the junction with the chancel step and the pulpit.
- Cutting off the bottom of the door into the nave and reworking it.
- Increasing the pitch of the ramp in the porch.

The committee questioned whether step free access into the pews is essential, given that a wheelchair user would not be able to use the pews anyway, and even infirm users are unlikely to find a 4" step with several things to hold onto difficult. It was suggested that it would be possible to design a detail to deal with the gap at the bottom of the panelling where the pew platforms are lowered. (Either a suitably moulded skirting that laps over the bottom of the base rail to the panelling could be fitted or a new timber board with a quirk moulding at the

top flush with the panelling could be installed). Concerning lowering the redundant sections of pew platform and the floor in the narthex, it is believed that the north and south areas of the narthex have a suspended timber floor. It was suggested that as there is a vault under the nave, presumably there is a solid floor construction which the aisle tiles are laid onto, and the boarded pew platforms are then built upon that. It would be important to establish if this is the case, as if so, it was considered that it would be easier and cheaper to lower the redundant platform areas rather than raise the rest, especially as the rest would need to be re-tiled. If this is all correct, then the floor shouldn't need to be raised. While acknowledging that keeping the floor level as it is does nothing to improve sight lines, given that any chairs at the back will be lower than the pews, the committee understands that the main issue here is the visibility of the poppy heads, rather than the height of the pew backs and the heads of those in them.

Questions were also raised by the DAC architects over whether the ramp does require landings by the doors to comply with Building Regulations. It is understood that Mr Randall felt that the ramp being shallower than 1:20 would mean this didn't apply, but it would be useful to have confirmation from the LPA on this point, since it has a bearing on the levels. The CBO is to seek the advice of the Diocesan Disability Adviser on this matter and relay this to the parish and Mr Randall.

It was considered that if it is possible to achieve objectives by lowering the narthex and pew platforms (leaving the platforms intact under the retained pews) then this would make the best sense practically and financially, and in terms of limiting the harm to historic fabric by retaining visibility of the first chancel step, the bottom of the doors and the base of the pulpit. The committee is, however, content to delegate agreement over the treatment of the floor levels and associated works to the subcommittee.

A comprehensive spatial analysis ought to provide:

- Details of all the available venue options including those external venues currently used
- A chart demonstrating which spaces are being used, their size and capacity, how numbers are expected to grow, when they are used, where, by whom, for how long, and their current access arrangements (i.e. do they offer level access?) etc.
- Plans showing the flexible uses of the nave (and how many could be accommodated flexibly in the configurations typical for the different user groups) by the space created from removing the five pews as agreed, and separately by including the proposed moveable pews (this ought to show where the moveable pews would be relocated to when not needed)
- It was recommended that the Archdeaconry Office ought to feature in the spatial audit, as the parish has previously confirmed that it doesn't use the building, but it would be useful to know the reasons for this.
- It would also be useful to understand how useable the space created in the nave would be without the works to create level access, were these to be omitted for any reason.

The committee wished to point out also that the proposed stoop lantern, which it considered somewhat pastiche in style and better omitted, was still included in the latest drawings.

The CBO has yet to reconsult Historic England, the Vic Soc and the CBC on the revised proposals, since it would be preferable to send on the Spatial Audit alongside proposals, and to allow for the resolution of the issue concerning the floor levels prior to this. Once the subcommittee has determined these aspects, the CBO will begin the second round of consultation.

#### **September 2024 Minute:**

The DAC acknowledged the laudable growth and thriving mission taking place in this parish and commended the spirit of compromise with which the PCC arrived at its latest proposals. The DAC agreed to the removal of the pew platforms throughout the church, subject to the specification for making good of the wall panelling and the refixing of the pews to the panelling and floor being agreed with the subcommittee in due course.



Concerning the proposed stoop lantern, the DAC felt strongly that the rounded nature of the arch would be incongruous with the more pointed gothic arch of the porch, and was unanimous in its agreement that anything which cuts across this key visual element of the west elevation would be undesirable. The point was made that the lantern belongs to the age of gas, and that the local planning authority may also take issue with any form of lighting in a pastiche style. However the committee would by no means wish to discourage practical and aesthetic external lighting, which it considered would be most beneficial in enhancing the functionality and appearance of the entrance to the church and the elevation more generally. The DAC recognises the crucial part lighting plays in improving a church's welcome and so would encourage instead that alternative, more discreet forms of lighting are pursued. One suggestion was for two standards which would ideally be aligned with the buttresses of the existing porch. The committee agreed that more subtle alternatives along the lines of two separate standards or bollards, or discreetly fixed up-lighters, would not need to be agreed by the full committee, but instead by the subcommittee with the input of the DAC's lighting adviser. It was cautioned, however, that any design which involves the units themselves big more of a visual statement, as in the case with the stoop lantern, or Victorian-style lamp posts, would need to be considered by the whole committee, and would be less likely to find favour for the reasons already expressed. Once the external lighting aspect is agreed, the DAC will have agreed the principle of all of the proposals as they currently stand, and the next round of consultation with the amenity societies can begin prior to issuing a Notification of Advice subject to the usual conditions. The parish is encouraged to consult the LPA concerning the external proposals when the external lighting has been agreed.

#### WATLINGTON: St Leonard

<a href="#">2023-092892</a>	Archdeaconry: Dorchester	<a href="#">Grade II*</a>	Oliver Mitchell
<b>Proposals:</b>	New outer doors to south porch and reordering of tower to include improved storage and meeting facilities		
<b>Project architect:</b>	Acanthus Clews Architects		
<b>Statutory consultees:</b>	Historic England, SPAB, Victorian Society, HBAP, LPA		
<b>Site visit attendees:</b>	Mr Oliver Mitchell (CBO), Mr John Pritchard, Mr Peter Preston, Ms Jennie Schillig (SCBO)		
<b>Date of visit:</b>	20 August 2024		

#### Previous Minute: September 2021

Subject to the outcome of the site visit at the end of September, the DAC resolved to support the principle of the proposals with resolution of details delegated to a subcommittee. The following details would be required prior to an NOA being issued:

- Specification and schedules of work including proposed materials and finishes,
- Detail design for the glazed inner doors and storage cupboards,
- Archaeological mitigation for installation of concrete pads to support steel frame,
- Details of any items to be relocated and where they will be relocated to,
- Condition report and specification for repairs to west window,
- Details of rationalisation of electrical installation, and
- The purpose of boxing in the top of the stair to the ringing floor as it would intrude on views to the west window. A door from the meeting room into the stair should be sufficient to isolate the two spaces.

#### September 2024 Minute:

The 2021 application (2021-062334) was abandoned in December 2023 and has been superseded by the present application (2023-092892). The subcommittee visited the church on 20 August 2024 and offered the PCC further advice on developing their proposals, including the previously unsubmitted glazing of the south porch outer doors. It was suggested that the proposed partial retention of the existing screen had compromised the design options, and that options involving the removal of the screen should be considered. It was noted that

glazing the porch would have a negligible effect on the church's energy requirements for heating, contrary to the CBO's site visit report.

The DAC continues to support the principle of the proposals, and of the new proposals affecting the south porch, with the resolution of details delegated to the subcommittee. A full specification and schedule of work to include detailed designs and proposed materials and finishes will be required before an NOA can be issued.

<b>7</b>	<b>Site visits undertaken (1<sup>st</sup> July 2024-10<sup>th</sup> September 2024)</b>
----------	---

Little Tew St John the Evangelist	<a href="#">Application 2024-100256 - Online Faculty System (churchofengland.org)</a>	Reordering	Ms Emily Jackson The Revd Jane Haslam Mr Peter Preston Mr Nick Wright	08.07.24
Henley Holy Trinity	<a href="#">Application 2024-100364 - Online Faculty System (churchofengland.org)</a>	Reordering	Ms Emily Jackson Ms Jennie Schillig The Ven David Tyler Mr John Pritchard Mr John Radice Mr Philip Wharton	09.07.24
Hartwell Cemetery		Demolition of wall and erection of new fence	Ms Emily Jackson The Revd Deiniol Heywood Mr Julian Munby Ms Sarah Tattersall	23.07.24
Reading St Barnabas	<a href="#">Application 2024-101480 - Online Faculty System (churchofengland.org)</a>	Replacement heating	Ms Emily Jackson Mr Oliver Mitchell Prof John Missenden	06.08.24
Shipton- under- Wychwood St Mary	<a href="#">Application 2024-095993 - Online Faculty System (churchofengland.org)</a>	Replacement heating	Ms Jennie Schillig Mr Oliver Mitchell Ven David Tyler Mr John Pritchard Mr James Mackintosh	14.08.24
Sibford Holy Trinity	<a href="#">Application 2024-099144 - Online Faculty System (churchofengland.org)</a>	Under pew heaters	Ms Jennie Schillig Mr Oliver Mitchell Mr James Mackintosh Mr John Pritchard	14.08.24
Watlington St Leonard	<a href="#">Application 2023-092892 - Online Faculty System (churchofengland.org)</a>	Tower project	Mr Oliver Mitchell Ms Jennie Schillig Mr John Pritchard Mr Peter Preston	20.08.24
Chalgrove St Mary		Churchyard plan	Ms Hannah Robertson	10.09.24

8	<b>List Bs and NOAs issued under subcommittee and delegated authority since last meeting</b>
---	--

Parish	Archdeaconry	Listing	Ref	App type	Case type	Works	Status
Stone: St John the Baptist	BUCKINGHAM	Grade II*	2023-087611	Faculty - DA	H&S improvements	Handrails	Petition submitted to Dio Reg
Stone: St John the Baptist	BUCKINGHAM	Grade II*	2023-087743	Faculty - DA	Lighting	Installation of PIR sensor and floodlight above south exterior porch door	Petition submitted to Dio Reg
Islip: St Nicholas	DORCHESTER	Grade I	2023-091303	Faculty - DA	Churchyard	Repair of monument railings	Faculty issued
Hedsor: St Nicholas	BUCKINGHAM	Grade II	2024-100604	Faculty - DA	Churchyard	To raise the level of any standalone ledger stone in the churchyard, so that its top surface meets with the ground level. Works to be undertaken as and when trip hazards occur.	Petition submitted to Dio Reg
Haddenham: St Mary the Virgin	BUCKINGHAM	Grade I	2024-097376	Faculty - DA	Churchyard	Drainage improvements	Faculty issued
Woughton-on-the-Green: St Mary	BUCKINGHAM	Grade II*	2024-097557	Faculty - DA	Churchyard	Temporary partial demolition of collapsing boundary wall (confirmatory faculty)	NOA issued
Henley-on-Thames: St Mary the Virgin MAJOR PARISH CHURCH	DORCHESTER	Grade II*	2024-099475	Faculty - DA	Liturgical	Replacement of six items of church plate following theft	Petition submitted to Dio Reg
Brimpton: St Peter	BERKSHIRE	Grade II	2023-088094	Faculty - DA	Heating	Removal of old heating system	Faculty issued
Seer Green: Holy Trinity	BUCKINGHAM	Grade II	2023-086542	Faculty - Major	Reordering	Remove pulpit, removal of pews, move projector	NOA issued with provisos
Turville: St Mary	BUCKINGHAM	Grade II*	2024-098659	Faculty - Major	Heating	Boiler replacement	Faculty issued
Upton: St Laurence	BUCKINGHAM	Grade I	2024-099355	Faculty - Minor	Heating	New Heating system	NOA issued with provisos

Wolverton: Holy Trinity	BUCKINGHAM	Grade II*	2021-068159	Faculty - Minor	Churchyard	Creation of a quiet garden and seating in the north corner of the churchyard	NOA issued with provisos
Letcombe Regis: St Andrew	DORCHESTER	Grade II*	2024-097798	Faculty - Minor	M&E	Installation of telecoms equipment	NOA issued with provisos
New Hinksey: St John the Evangelist	OXFORD	Grade II	2024-095009	Faculty - Minor	Heating	Installation of 71 pew heaters, one over door heater, two control panels and removal of redundant boiler.	List B issued
Burford: St John the Baptist	DORCHESTER	Grade I	2024-095014	Faculty - Minor	Heating	Improvements to heating	Registrar to issue faculty
Longcot: St Mary the Virgin	DORCHESTER	Grade II*	2023-090670	Faculty - Minor	Lighting	Upgrade lighting	Petition submitted to Dio Reg
Warfield: St Michael the Archangel	BERKSHIRE	Grade II*	2024-098363	Faculty - Minor	AV	Installation of two LCD laser projectors, one to be fitted on the most easterly roof beam in the nave, and another to be fitted to the second most easterly roof beam in the north aisle.	NOA issued with provisos
Woodcote: St Leonard	DORCHESTER	Grade II	2024-098399	Faculty - Minor	Churchyard	Removal of small group of trees damaging adjoining property	List B issued
Latimer: St Mary Magdalene	BUCKINGHAM	Grade II	2024-098285	Faculty - Minor	Development	Installation of lightbox for three small stained-glass panels	Faculty issued
St Edmunds Hall St Peter in the East	OXFORD	Grade I	2024-099668	Faculty - Minor	R&C	New window grille for West Window	Faculty issued
Tyringham w Filgrave: St Peter	BUCKINGHAM	Grade II*	2024-100331	Faculty - Minor	Churchyard	Trial holes for percolation tests re trench arch	Interim faculty issued
Long Crendon: St Mary the Virgin	BUCKINGHAM	Grade I	2024-100696	Faculty - Minor	M&E	Rewiring and associated works	Petition submitted to Dio Reg
Bicester: St Edburg	DORCHESTER	Grade I	2024-101010	Faculty - Minor	H&S improvements	Construction of temporary ramp to north porch	NOA issued with provisos
Oval Way: All Saints	BUCKINGHAM	Grade II	2024-099750	Faculty - Minor	Churchyard	Felling of large fir tree	NOA issued

Stanton St John: St John the Baptist	DORCHESTER	Grade I	Offline	Interim	R&C	Fabric repairs - investigative works	Interim faculty issued
Wood Green: Holy Trinity	DORCHESTER	Grade II	Offline	Interim	R&C	New additional downpipes and associated underground drainage works	Interim faculty issued
Shellingford: St Faith	DORCHESTER	Grade I	Offline	Interim	Extension	Dynamic probing investigations for vestry extension	Interim faculty issued
Littleworth: Holy Ascension	DORCHESTER	Grade II	offline	Interim	Reordering	Removal of pews	Interim faculty issued
Stewkley: St Michael & All Angels	BUCKINGHAM	Grade I	2023-087480	List B	R&C	Repaint RWG	List B issued
Islip: St Nicholas	DORCHESTER	Grade I	2024-093377	List B	R&C	Repairs to ironmongery on windows and doors	List B issued
Letcombe Regis: St Andrew	DORCHESTER	Grade II*	offline	List B		Telecoms proposal	NOA issued with provisos
Kingham: St Andrew	DORCHESTER	Grade II*	2024-095187	List B	R&C	Roof repairs	List B issued
Aston Tirrold: St Michael	DORCHESTER	Grade II*	2024-094962	List B	R&C	Guttering and roof repairs	List B issued
Holmer Green: Christ Church	BUCKINGHAM	Ungraded	2024-095161	List B	R&C	Reroofing slate roofs	List B issued
Cranbourne: St Peter	BERKSHIRE	Grade II	2024-095542	List B	R&C	Nave roof and guttering	List B issued
Grove: St John the Baptist	DORCHESTER	Ungraded	2024-096926	List B	AV	Upgrade loud speaker system	List B issued
Merton: St Swithun *2021 Nesting Swifts	DORCHESTER	Grade I	2024-097086	List B	R&C	Redecoration of porch	List B issued
Stockcross: St John	BERKSHIRE	Grade II	2024-098269	List B	R&C	Replace defective drain hoppers	List B issued
Kidlington: St Mary the Virgin	OXFORD	Grade I	2024-098261	List B	OBC	Cleaning, minor repairs and reassembly of the pipe organ in accordance with the works detailed in the estimate prepared by Peter Spencer Ltd, dated 15th August 2023	List B issued
Upton: St Laurence	BUCKINGHAM	Grade I	2024-098301	List B	M&E	change lighting to LED, PIR sensors in Vestry & toilet	List B issued

Sunningwell: St Leonard	DORCHESTER	Grade II*	2024-098921	List B	R&C	Stonework and mortar repairs identified in 2020 Q1	List B issued
North Stoke: St Mary the Virgin	DORCHESTER	Grade I	2024-098595	List B	Churchyard	Rebuild 18m of boundary wall with concrete foundation	List B issued
Broadwell: St Peter & St Paul	DORCHESTER	Grade I	2024-098684	List B	R&C	Renewal of floor joist below choir stalls	List B issued
Garsington: St Mary	DORCHESTER	Grade II*	2024-098652	List B	R&C	Repairs to porch	List B issued
Stubbings: St James the Less	BERKSHIRE	Grade II	2024-099257	List B	AV	Replacement sound system.	List B issued
Windsor: Holy Trinity	BERKSHIRE	Grade II	2024-099432	List B	M&E	Installation of new fibre to follow existing route in existing duct.	List B issued
Woughton-on-the-Green: St Mary	BUCKINGHAM	Grade II*	2024-099352	List B	R&C	Replacement tower roof hatch cover	List B issued
St Edmunds Hall St Peter in the East	OXFORD	Grade I	2024-099671	List B	R&C	Lightning protection	List B issued
Streatley: St Mary	DORCHESTER	Grade II	2024-099770	List B	Churchyard	Removal of hedges	List B issued
Haversham: St Mary	BUCKINGHAM	Grade I	2024-100327	List B	R&C	Minor lead repairs	List B issued
Bradwell: St Lawrence	BUCKINGHAM	Grade II*	2024-100649	List B	H&S improvements	Warning sign re youths on roof	List B issued
Crowell: Nativity of the Blessed Virgin Mary	DORCHESTER	Grade II	2024-100569	List B	R&C	Repairs to window damaged by vandalism	Awaiting Parish - project in progress
Chieveley: St Mary the Virgin	BERKSHIRE	Grade II*	2024-100977	List B	AV	Replace sounds system and repair hearing loop	List B issued
Marlston: St Mary	BERKSHIRE	Grade II*	2024-101627	List B	R&C	Replace bell tower shingle.	Awaiting Archdeacon
Chesham: St Mary the Virgin	BUCKINGHAM	Grade I	2024-101740	List B	OBC	Refurbishment of bell-ringing equipment.	Awaiting Archdeacon
Wooburn: St Paul	BUCKINGHAM	Grade II*	2024-101912	List B	Churchyard	Repairs to boundary wall	Awaiting Archdeacon
Cadmere End: St Mary le Moor	BUCKINGHAM	Grade II	2024-096014	List B	R&C	Nave roof replacement	List B issued
Combe Longa: St Laurence	DORCHESTER	Grade I	2023-089962	List B - Archdeacon	Churchyard	Erection of church noticeboard by gate to churchyard	Awaiting Parish - project in progress
Cumnor: St Michael	DORCHESTER	Grade I	2024-101685	List B - Archdeacon	Churchyard	Memorial bench	List B issued

Earley: St Peter	BERKSHIRE	Grade II	2024-099711	List B - Archdeacon	Churchyard	Felling of silver birch tree	List B issued
Great Hampden: St Mary Magdalene	BUCKINGHAM	Grade II*	2024-098843	List B - Archdeacon	Churchyard	Felling of ash tree	List B issued
Bloxham: Our Lady of Bloxham MAJOR PARISH CHURCH	DORCHESTER	Grade I	2024-100244	List B - Archdeacon	Churchyard	Installation of memorial bench Caroline Gillies	List B issued
Faringdon: All Saints	DORCHESTER	Grade I	2024-100422	List B - Archdeacon	Churchyard	Installation of bicycle rack	List B issued
Cuddington: St Nicholas	BUCKINGHAM	Grade II*	2024-100913	List B - Archdeacon	Churchyard	Installation of Commonwealth War Graves Commission Sign	List B issued
Marcham: All Saints	DORCHESTER	Grade II*	2024-100927	List B - Archdeacon	Churchyard	Replacement noticeboard (it is attached to external porch wall)	List B issued
Binfield: All Saints	BERKSHIRE	Grade II*	2024-100786	List B - Archdeacon	New facilities	Framed announcements describing special peals in bell tower	List B issued
Great Rollright: St Andrew	DORCHESTER	Grade I	2024-101148	List B - Archdeacon	Churchyard	Installation of bench	List B issued
Warfield: St Michael the Archangel	BERKSHIRE	Grade II*	2024-100191	List B - Archdeacon	Churchyard	Installation of bench	List B issued
Westwell: St Mary	DORCHESTER	Grade I	2024-101228	List B - Archdeacon	H&S improvements	Installation of defibrillator	List B issued
Berinsfield: St Mary & St Berin	DORCHESTER	Ungraded	2024-100956	List B - Archdeacon	Churchyard	Noticeboards	Awaiting Archdeacon
Mapledurham : St Margaret	BERKSHIRE	Grade I	2024-101048	List B - Archdeacon	New facilities	Peal board to be installed in bell tower	List B issued
Headington Quarry: Holy Trinity	OXFORD	Grade II	2024-100479	List B - Archdeacon	Churchyard	Memorial bench	List B issued
Dorchester: St Peter & St Paul MAJOR PARISH CHURCH	DORCHESTER	Grade I	2024-100722	List B - Archdeacon	H&S improvements	Installation of intercom for safe secure access to bell tower	Awaiting Archdeacon
Radnage: St Mary	BUCKINGHAM	Grade I	2024-101859	List B - Archdeacon	Churchyard	Memorial bench	Awaiting Archdeacon

Radnage: St Mary	BUCKINGHAM	Grade I	2024-101920	List B - Archdeacon	Churchyard	Replacement noticeboard	Awaiting Archdeacon
Dedworth: All Saints	BERKSHIRE	Ungraded	2024-102042	List B - Archdeacon	H&S improvements	Defibrillator	List B issued
Aylesbury: St Mary the Virgin MAJOR PARISH CHURCH	BUCKINGHAM	Grade I	2023-091521	List B;#Faculty - Minor	Churchyard	Boundary wall repairs	Amended faculty issued
Holywell: Cemetery			Offline	Private Petition	PP & M	Installation of wall plaque (Snell)	NOA issued
Newport Pagnell: St Peter & St Paul	BUCKINGHAM	Grade I		Variation	PP & M	Relocation of Knibb memorial in south aisle-associated with installation of kitchen	Awaiting Diocesan Registry

9	<b>Completed Projects feedback</b>
---	------------------------------------

Lincoln College Library - access works  
Headington Quarry, Holy Trinity - new extension  
Fawley, St Mary the Virgin - reordering  
Langford, St Matthew - pew removal